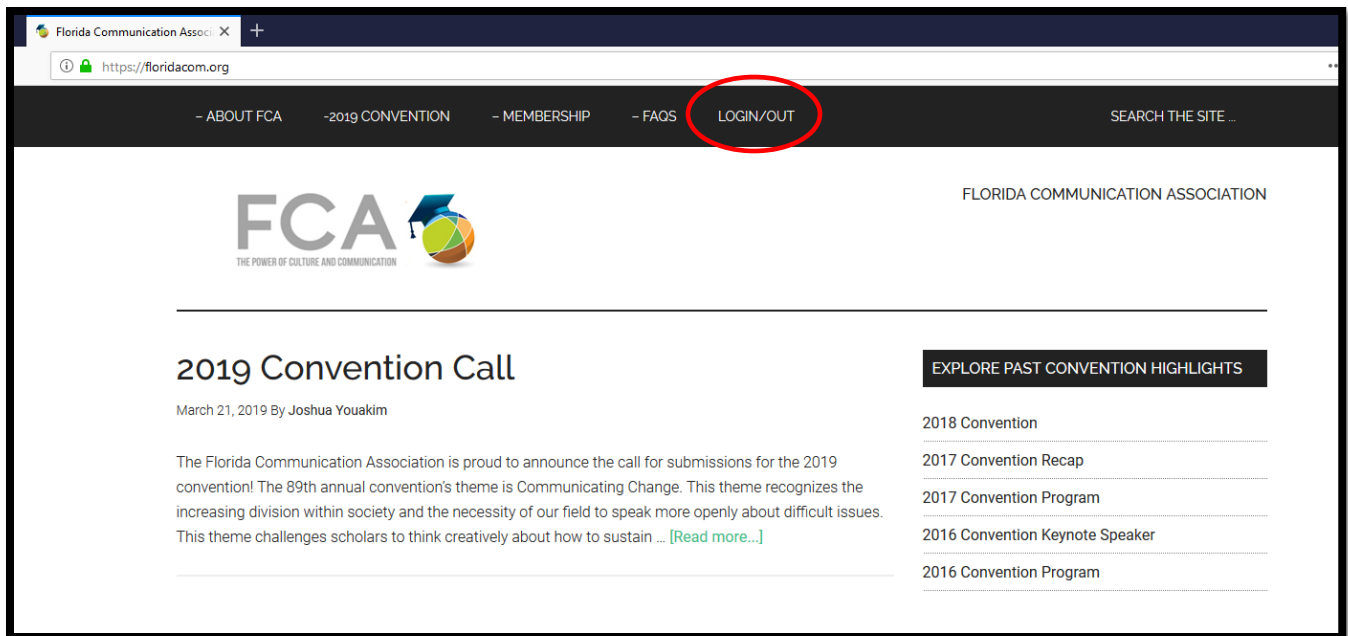
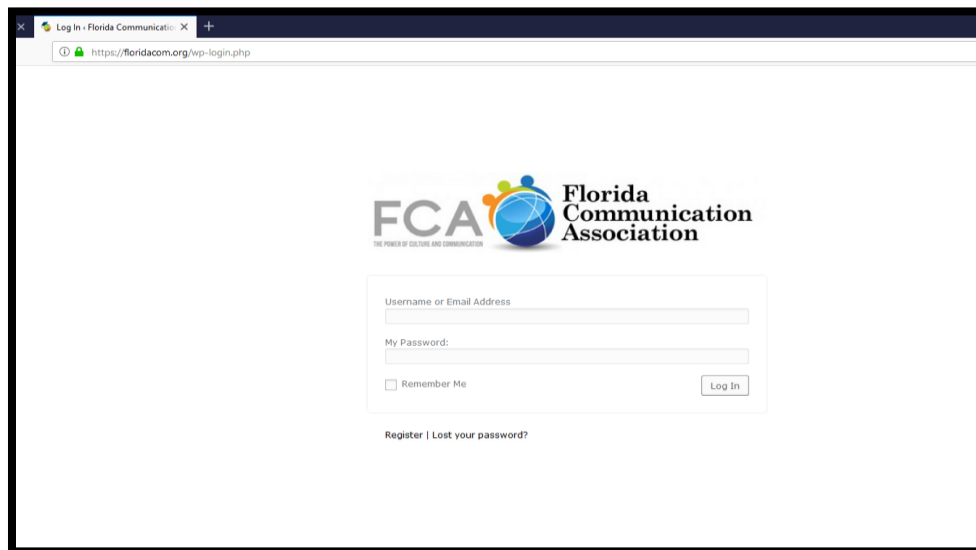


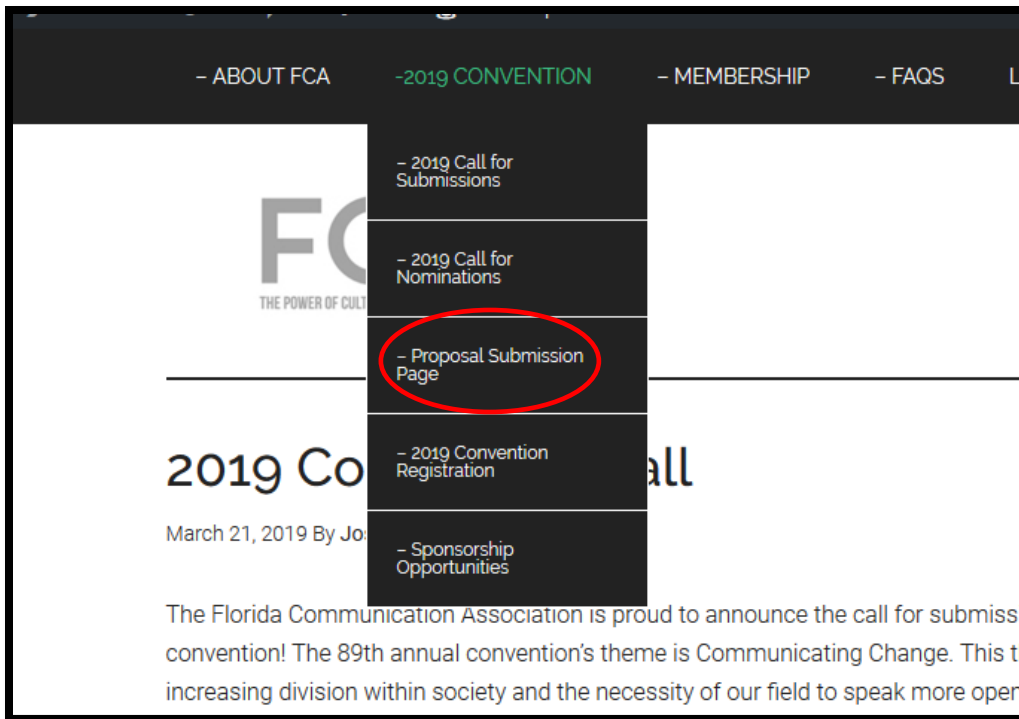
Submitting A Paper/Proposal for the FCA Convention – Visual Guide



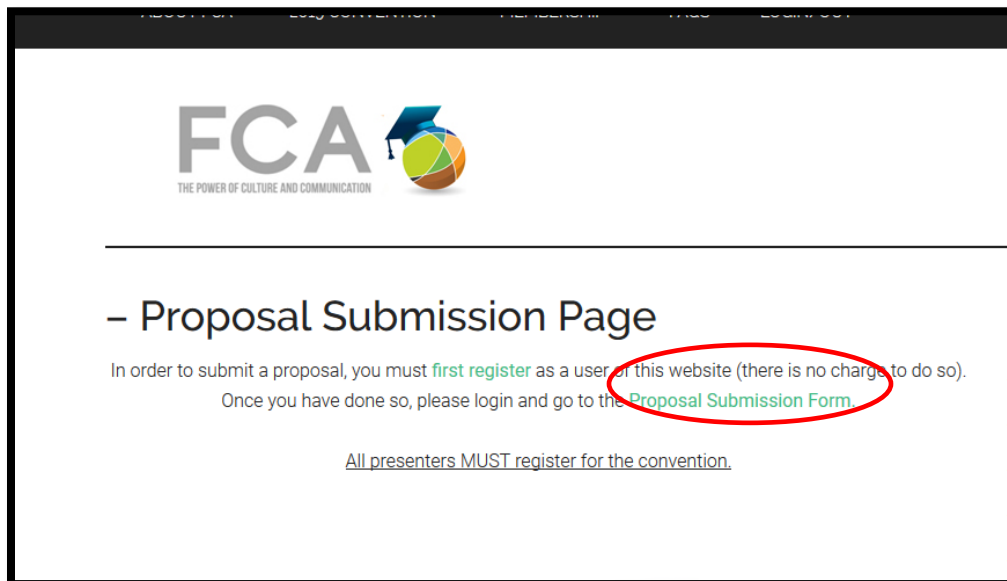
Step #1: Click on **LOGIN/OUT** at the top of the FCA Homepage.



Step #2: Login to the FCA Website (or Register if you have not already done so). PLEASE NOTE: The Registration for the *website* is not the same as registering for the conference – registering for the one will not automatically register you for the other. You **MUST** register for the **WEBSITE** in order to submit papers and panel proposals. Be sure to check your email to confirm website registration. Registering for the website does not automatically make you a member of FCA – it is purely a mechanism allowing you to securely submit papers and proposals. Please use the reset password option if you cannot remember yours.



Step #3: After you've logged in, select "Proposal Submission Page" in the Convention drop-down menu.



Step #4: Select "Proposal Submission Form."

FCA THE POWER OF CULTURE AND COMMUNICATION

FLORIDA COMMUNICATION ASSOCIATION

Proposal Submission Form

The form below should ask for first name, last name and something else.

* Required

First Name: Joshua

Last Name: Youakim

E-Mail Address: jyouakim@fgcu.edu

EXPLORE PAST CONVENTION HIGHLIGHTS

- 2018 Convention
- 2017 Convention Recap
- 2017 Convention Program
- 2016 Convention Keynote Speaker
- 2016 Convention Program

Step #5: Complete the “Proposal Submission Form” and click “Submit Proposal” at the bottom of the page.

Thank you for your submission. Your proposal is now stored in our database for future reference. If you have any questions, please feel free to contact us.

Step #6: Confirm that you see this message – this indicates that your submission was successful.

If you have difficulties with this process, please contact the current Vice President and Web Editor (this information can be found in the Executive Board Members listing accessed from the “Membership” option on the FCA Homepage).

